

City of Covington

Snow and Ice Control Manual 2010-2011



City of Covington

Public Works Department
16720 SE 271st Street, Suite 100
Covington, WA 98042

Phone: 253-638-1110
Fax: 253-638-1122

www.ci.covington.wa.us

Public Works Department Mission Statement

*Public Works ~ Serving the community by fostering
a sustainable environment that will have a
lasting positive legacy.*



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DATE: October 20, 2010

TO: Covington City Hall
Covington City Council
Covington Police Department
Covington Water District
Kent Fire Department RFA
King County Roads
King County Dispatch
King County Water District #111
Soos Creek Water and Sewer District
Street Sweeping Contractor

FROM: Glenn Akramoff, Public Works Director

SUBJECT: Calls for Snowplowing and Sanding Service

Covington snowplow and sanding trucks will be concentrating on the primary roads, school bus routes and City Hall. The highlighted roads on the attached snow routes map will be cleared and sanded first and we will continue to work on these roads as long as needed. When the primary roads have been plowed and sanded we will begin working on secondary roads and citizen's calls for service.

Calls for snowplowing and sanding service that come into the Police Department or City Hall should be handled in the following way. Inform the caller that we concentrate on the primary snow routes first. Take name, address and phone number and begin a list of service requests. Fax the list of requests to the Maintenance Division approximately every hour at 253-638-1122. We will work on these requests after we have cleared primary and secondary roads.

We will not plow driveways, private roads, private parking lots or steep hills that are unsafe for our equipment. If a snowplow, while clearing a road, leaves snow blocking a private driveway or mailboxes it is the homeowner's responsibility to clear their own driveway. We cannot stop to help people out of ditches or assist with traffic accidents during an event. We will report accidents to the police as we come upon them.

The City will be using liquid deicer on hills, bridges and priority routes to prevent ice from forming as well as prior to snow events. Locations are highlighted on the attached map. The product used can be sensitive to conditions and will be used following the manufacturer's specifications for application. The snow and ice map will be posted on the City of Covington website.

SNOW AND ICE CONTROL PLAN

The material in this manual describes procedures and policies that were established for use during our snow and ice removal efforts.

Goals

1. To reduce life threatening and injury producing conditions.
2. To provide **reasonable** driving surfaces during winter conditions.
3. To reduce the interruption of the economic life in the City of Covington.
4. To clear major Police and Fire routes.

Objectives

1. To plow, sand and/or apply deicer to public streets during most winter driving conditions.
2. To reduce accidents by treating hazardous locations.
3. To close off hills when safe conditions cannot be attained.
4. To improve the flow of traffic on City streets in the following priorities:
 - a. Primary routes - established emergency routes and arterials.
 - b. Secondary routes - collector arterial.
 - c. Residential routes.

Operations

The Maintenance Supervisor will determine when shifts begin and end. The Operations & Maintenance Team will maintain a proactive approach in responding to snow and ice events.

When an event begins, all available drivers will report to the Maintenance Facility to get snow and ice control underway. Then the appropriate shift drivers will remain and drivers for other shifts will go home and return to work at the start of their shift.

When road conditions require attention, the on-call crew person is dispatched to treat hazardous areas. If, or when, the crew person is unable to accomplish the objectives, they will then call in the employees that have been assigned to work that shift. All maintenance employees have been assigned a shift they are responsible for in the event of needed coverage.

This 24-hour coverage will be maintained as long as hazardous street conditions exist or are expected to continue.